PROGRAMME SPECIFICATION
(Taught Postgraduate)

1 Awarding Institution  Newcastle University
2 Teaching Institution  Newcastle University
3 Final Award  Postgraduate Diploma in Architectural Practice and Management
4 Programme Title  Architectural Practice and Management
5 Programme Code  3360P
6 Programme Accreditation  Royal Institute of British Architects (RIBA) and Architects Registration Board (ARB), Part 3
7 QAA Subject Benchmark(s)  Architecture
8 FHEQ Level  7
9 Last updated  July 2021

10 Programme Aims

1 To prepare students for employment as architects, able to take full responsibility as practising professionals and to understand their obligations to clients, society and the profession of which they will be a member
2 To enable students to attain the professional standards required to register with the Architects Registration Board (ARB) as defined by the Royal Institute of British Architects (RIBA) and ARB Outline Syllabus: Part 3
3 To develop the knowledge, skills and competencies required for the practice of architecture with respect to the delivery of services to clients and other stakeholders, the management of an architectural practice and the procurement of buildings within the legal framework, and processes that underpin such activities.
4 To develop students ability to demonstrate authorship, knowledge, effective communication skills, and reasoning and understanding in relation to the professional practice criteria to qualify as architects in the UK
5 To enhance a wide range of transferable skills with an emphasis on practice pertinent skills - team working, report writing and inter-personal skills
6 To provide a qualification which fully meets the learning outcomes at Level 7 in the FHEQ, and comply with prevailing University policies and QAA codes of practice.

11 Learning Outcomes

The programme provides opportunities for students to develop and demonstrate knowledge and understanding, qualities, skills and other attributes in the following areas. The programme outcomes have references to the benchmark statements for Architectural Practice and Management.

Knowledge and Understanding

On completing the programme students should:

A1 An understanding of the architects obligation to society and the profession
A2 Awareness of the limits of their competence and professional experience to ensure that they are unlikely to bring the profession into disrepute
A3 Understanding of the range of services offered by architects and delivering those services in a manner prioritising the interests of the client and other stakeholders
A4  Understanding of client needs, the briefing process, forms and terms of appointment, the means of professional remuneration, and the execution of appropriate programmed and coordinated project tasks

A5  Understanding of the legal context within which an architect must operate, and the processes undertaken to ensure compliance with legal requirements or standards

A6  Knowledge of relevant law, legislation, guidance and controls relevant to architectural design and construction

A7  Understanding of the business priorities, required management processes and risks of running an architectural practice, and the relationship between the practice of architecture and the UK construction industry

A8  Knowledge of legal business entities, office systems, administration procedures and the relevant legislation

A9  Understanding of UK construction and contract law, construction procurement processes and the role of built environment professionals

A10 Understanding of contractual relationships, the obligations upon an architect acting as contract administrator, job-related administrative systems, and the management of projects in the context of the candidate’s professional experience

Teaching and Learning Methods

Teaching involves a mixture of lectures, seminars, videos, workshops, case studies and project applications. Students augment the formal teaching sessions with practice experience, independent research, observation, analysis and reading.

Assessment Strategy

Assessed through case-study, presentations, essays, Practical Training Record, self-assessment, coursework, and oral examination.

Intellectual Skills

On completing the programme students should be able to:

B1  Demonstrate professional judgement in applying theoretical knowledge to practical problems

B2  Critically reflect on their professional experience in relation to theoretical knowledge, best practice guidance and the wider professional competencies underpinning the profession of architecture

B3  Engage effectively in the processes involved in brief development, design and construction of a building

B4  Analyse the appropriate use of building contracts in relation to time, cost and quality criteria

B5  Develop and articulate a reasoned argument to support a particular position or proposal in relation to an aspect of practice management

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Assessment Strategy

Assessed through case-study, presentations, essays, Practical Training Record, self-assessment, coursework, and oral examination.

Practical Skills

On completing the programme students should be able to:
C1 Demonstrate overall competence and the ability to behave with integrity, in the ethical and professional manner appropriate to the role of architect
C2 Work effectively in the social economic and commercial context of architectural practice
C3 Work within the duties and obligation of professional codes
C4 Undertake effective communication and presentation, organisation, self-management and autonomous working
C5 Communicate effectively and collaborate with others involved in the procurement and design of buildings
C6 Communicate effectively and collaborate with others involved both internally and externally in the management of an architectural business unit
C7 Manage the programme and information flow for a building project in a formal quality management context
C8 Administer building contracts using standard forms and procedures

Teaching and Learning Methods

Teaching involves a mixture of lectures, seminars, videos, workshops, case studies and project applications. Students augment the formal teaching sessions with practice experience, independent research, observation, analysis and reading.

Assessment Strategy

Assessed through case-study, presentations, essays, Practical Training Record, self-assessment, coursework, and oral examination.

Transferable/Key Skills

On completing the programme students should be able to:

D1 Select and use the appropriate media to evaluate data and to develop and communicate information, ideas, problems and solution to both specialist and non-specialist audiences including:
   a. Clear, logically structured reports, essays and extended pieces of written work
   b. Clear and coherent oral presentation, response to questioning and in debate
   c. Clear, coherent and appropriate graphic presentation
D2 Work independently, in a self-directed manner, reflecting critically on their own work and on the work of others and seeking and making effective use of feedback
D3 Structure a coherent argument, based on personal research, in oral and written format
D4 Interact effectively and in a professional manner within a project team
D5 Manage their own time and work to deadline
D6 Critically reflect on their own performance and write a self-assessment document
D7 Identify the factors that create value and cost in design and construction

Teaching and Learning Methods

Teaching involves a mixture of lectures, seminars, videos, workshops, case studies and project applications. Students augment the formal teaching sessions with practice experience, independent research, observation, analysis and reading.

Assessment Strategy

Not independently assessed.
12 Programme Curriculum, Structure and Features

Basic structure of the programme

The programme extends over a minimum of 12 months part-time and is structured on a modular basis. During this time students are required to attend the University on dates determined by the Degree Programme Director and published in advance at the beginning of the academic year. The assessment consists of 3 modules, collectively worth a total of 120 credits – where each 10 credits involve 100 hours of student time.

Key features of the programme (including what makes the programme distinctive)

The content of the programme is closely related to the ARB/RIBA’s syllabus and covers the five areas of the Criteria for Part 3:
- PC1 Professionalism
- PC2 Clients, users and delivery of services
- PC3 Legal framework and processes
- PC4 Practice and management
- PC5 Building procurement

Programme regulations (link to on-line version)

3360 Programme Regulations 21-22

13 Support for Student Learning

Generic information regarding University provision is available at the following link.

https://www.ncl.ac.uk/ltds/assets/documents/qsh_progspec_generic_info.pdf

14 Methods for evaluating and improving the quality and standards of teaching and learning

Generic information regarding University provision is available at the following link.

https://www.ncl.ac.uk/ltds/assets/documents/qsh_progspec_generic_info.pdf

15 Regulation of assessment

Generic information regarding University provision is available at the following link.

https://www.ncl.ac.uk/ltds/assets/documents/qsh_progspec_generic_info.pdf

Role of the Professional Examiners

To comply with requirements of the RIBA, professional examiners, who are experienced practising Architects in the UK, are appointed by the Degree Programme Director to assess the final oral examination and other aspects of the course.

In addition, information relating to the programme is provided in:

The University Prospectus: http://www.ncl.ac.uk/postgraduate/courses/

Degree Programme and University Regulations: http://www.ncl.ac.uk/regulations/docs/
Please note. This specification provides a concise summary of the main features of the programme and of the learning outcomes that a typical student might reasonably be expected to achieve if she/he takes full advantage of the learning opportunities provided.