

## INTO NEWCASTLE UNIVERSITY: IN-SESSIONAL ENGLISH CREDIT BEARING MODULES

### 1. Structure

In-Sessional English credit bearing is not a formal programme. Some students are required to take credit bearing In-Sessional modules due to their English language level as indicated by their University English Language Assessment or exit INTO scores. Some degree programmes require the modules to be compulsory, others do not.

The In-sessional modules are:

- INU1004/INU1014 Academic Essay Writing
- INU1008 Academic Presentation Skills
- INU1005 An Introduction to Writing up Research
- INU1009 Academic Seminar Skills
- INU8001 Researching and Writing in Science and Engineering

All modules are Level 4.

### 2. Assessment methods

Details of the assessment pattern for each module are explained in the module outline form.

The marking scale used for the In-Sessional credit bearing modules will be as follows:

80+ Outstanding

70-79 Excellent

60-69 Very good

50-59 Good

40-49 Fair

< 40 Fail

Modules will be marked on a 0-100 scale. The pass mark for In-Sessional modules is 40. The following forms of assessment may be used: class tests, seen and unseen examinations, coursework, portfolios, oral tests, presentations, group-work.

### 3. Successful completion

No compensation for the In-Sessional English credit bearing modules is permitted.

Satisfactory completion of any of the In-Sessional credit bearing modules requires that:

(1) Candidates attend **75%** of the scheduled classes. If the student falls below 75% attendance, the decision on the final mark for the module will be deferred until successful completion of a bespoke assignment. In the assignment, students will have to demonstrate that they have processed and understood the sessions missed. This assignment will take the form of self-study tasks and reflective writing. If the bespoke assignment is of a satisfactory standard, the student will pass the module, but **with their mark capped at 40**. If the bespoke assignment is not completed to a satisfactory standard, the student will receive an **overall mark of zero** for the module.

***Additional PEC Committee decisions on attendance:***

(1) If the attendance form is approved by the PEC committee (i.e. given support at level 2 or 3), the bespoke assignment is completed satisfactorily **and this takes the attendance over 75%**, then the original mark will stand.

If the attendance form is not approved but the bespoke assignment is completed satisfactorily and attendance is still less than the 75% requirement, then the mark **will be capped at 40**.

(2) A student who attends less than 50% of the classes will be judged to have failed the module. In this instance, a re-sit will be required during the normal university re-sit period. In addition to the re-sit, the student will still be required to satisfy 'module requirement (1)' outlined above.

(3) **Students are required to pass all of the assessed elements of the module.** A student who does not submit one element of the assessment or submits an unsatisfactory element of the assessment will be judged to have failed the module.

A student who fails a module will be able to have one further attempt to achieve a pass for that module.

All decisions of the In-Sessional Board of Examiners are presented for information only to the relevant School Boards. School Exam Boards may not moderate or alter any In-Sessional English credit bearing marks.

As an exception to the University Taught Programme Regulations re-assessment may take place before the August/September period, on the recommendation of an interim progress board.